

# NEW DAY Christian Church

## Facility Charges

<u>Rooms</u>	<u>Member Fee</u>	<u>Civic/Community</u>	<u>Non-Profit</u>
Fellowship Hall (up to 150)	60*	\$ 150	\$ 85
Children's Hall (up to 80)	Unavailable for rental		
Classrooms (up to 35)	N/C*	\$ 60	\$ 30
Multi-purpose room			
Furnished event – up to 500	\$150*	\$ 600	\$ 300
Non-furnished, i.e. sports teams		\$ 150/2hrs \$ 50 ea add. hr.	\$ 75

\$ 50 Security deposit required (\$100 for weddings) at time of scheduling your event.

\* **These events are to be “family” in nature** (if for “other purposes” Use non-profit rate)

**Non Members may need Proof of Liability Insurance coverage (Minimum \$ 300,000)**

### **Kitchen Facilities W/**

Cold food preparation only:	\$25	\$ 75	\$ 50
Plus Cooking/Dishwasher use	\$100	\$ 250 +	\$ 200+
+ Member of Church Kitchen Staff present @ \$20/hour			

Church catering may be available with separate billing; Cost to be determined with Kitchen Ministry Staff

**Host Fees:** (Off Hours, during event) \$20 per hour

**Custodian Fees\*** \$25 classrooms, \$50 FH. \$150 Multipurpose room

\* Members have option of cleaning up after their event and resetting for next event in all areas except Multi-Purpose room.

### **Set up and Tear Down of chairs and tables:**

The following fees apply to have our crew handle set up and tear down (Members have the option of setting up and tearing down for their event)

Set up ....Less than 200 people - \$ 50 over 200 people - \$100

Tear down....Less than 200 - \$50 over 200 people - \$ 100

A/V fees \$20 per hour / need to fill out Audio/Video request form

\* Please contact Facility Manager with any special circumstances.

\* **ALL N/C Events** (Church members, missions, activities, meetings). Rooms are to be set up as needed for the next event. Floors cleaned and trash removed. The responsible person is the coordinator of the event with direction from the Facilities Manager.